

Job Description

Skier Development Head Coach

Description:

The Castlegar Nordic Ski Club (CNSC) maintains 45 kilometers of Nordic ski trails at the Paulson Cross Country Ski Trails Recreation Site, located 32 km. west of Castlegar on Highway 3, just west of Nancy Greene Lake.

Reporting to the Program Coordinator, this position is responsible for leading all aspects of coaching in the CNSC's youth Skier Development Program, the 'Monashee Adventurers'. The program has an average annual enrollment of 30-40 children, and provides weekly ski lessons and other events from December to March each year.

Duties:

1. Provide cross-country ski coaching services to the CNSC's Skier Development Program (SDP), including:
 - teach participants at all skill levels toward the goal of become technically proficient in classic skiing
 - encourage an environment that is fun for participants, volunteer coaches and parents
 - prepare the stadium and terrain park ski training areas prior to lessons (Sunday mornings)
 - provide coaching advice and services:
 - i. small group skill reinforcement
 - ii. assist the larger groups of skiers at any level as needed
 - iii. work closely with levels 3, 4 & Track Attack for Skate Skiing
 - deliver and coordinate:
 - i. free parent lessons twice during the season
 - ii. two coach skier development workshops (if qualified)
 - iii. coach training, level assignment and scheduling
 - iv. dry land training early for 10+ year olds or 30 minutes early each week (optional)
2. Plan, provide resources, assist with program coordination and promote the SDP:
 - provide resource for coaches
 - maintain communication with participants, coaches, parents and Club Executive
 - liaise with the CNSC Trail Grooming Operators regarding packing/grooming requirements for trails used by the SDP, as well as the stadium and terrain park ski training areas (prior to Sunday mornings)
 - assist the Program Coordinator with report card production from all coaches and final presentation to students
 - assist the Program Coordinator in contributing to the Club semi-annual newsletters and annual report
 - maintain co-owned club skis (at Kinnaird School) by pre-season, post season waxing
 - attend all special events and assist the Program Coordinator with activity planning and delivery
3. Coordinate and deliver a School Ski Program for selected Castlegar area elementary schools, including:
 - contact schools and book dates, visit the school to do sizing and prepare for group lessons
 - set-up stadium ski area, play equipment and provide group lesson for each class as arranged with teachers
 - prepare large pot of hot chocolate, store toboggans, hut clean-up and garbage removal
 - coordinate equipment loans and track gear returns
4. Maintain Daily Work Report providing a summary of hours worked

Qualifications / Requirements:

1. Formal training /certification at a level appropriate to the coaching duties required
2. Availability and commitment to work Sundays (lesson days) and special event days
3. Clear RCMP Criminal Record and Vulnerable Sector checks (may be completed after hire)
4. Class 5 driver's licence and vehicle
5. First Aid certificate

Preferences:

Preference in hiring may be given to persons who possess the following additional attributes:

- Experience and demonstrated ability working with children and in dealing courteously with the general public

Amount of Work and Remuneration:

- The estimated amount of work is approx. 20-25 days per ski season with an average of 6 hours per day.
- This position is an employee of the CNSC and required payroll deductions (income tax, EI, CPP) are made from payment cheques. WorkSafeBC coverage and general liability insurance are provided by CNSC.
- The starting wage is \$20 per hour, plus an amount in lieu of holidays. The wage may be negotiable depending on the applicant's experience, training, qualifications and other attributes.
- Program expenses, where approved by the Club's Executive and supported by receipts, will be reimbursed.
- A free individual season membership/ski pass is provided.