



MINUTES

CASTLEGAR NORDIC SKI CLUB 2020 ANNUAL GENERAL MEETING Thursday, November 12th, 2020 @ 7:00 p.m. Kinnaird Hall, Castlegar

1. Meeting Called to Order at 7:00 p.m. (Winston Fayant)

Executive Members in attendance: Winston Fayant (President), Jim Guido (Treasurer), Greg Richards (Registrar), Al Skakun (Secretary), Directors: Dave Fitchett, Kathy Sykes, Jon Underwood.
Other Members in attendance: 9. Guest Speaker: Andrea Ryman, Destination Castlegar

2. Meeting Covid-19 Protocols (Al Skakun)

Al outlined measures that the meeting would follow re physical distancing, seating, speaking, washroom use, etc.

3. Minutes of the Nov. 14, 2019 Fall General Meeting (FGM)

a. Motion to Approve the Minutes of the 2019 Fall General Meeting (Winston Fayant)

Moved by: Kathy Sykes, Seconded by: Jim Guido. Motion Approved

b. Review of Action Items and New Business Arising from FGM Minutes (Al Skakun)

Two action items were reviewed and confirmed completed:

- 1) Emergency Response Plan (ERP) to be posted on Club website (done). There is now a link to all of the Club's major documents (ERP, COVID plan, Constitution, 5-year Strategic Plan, etc.) on the website 'About' page.
- 2) Add Playmor Power Products to scrolling sponsors on Club website (done).

Director Jon Underwood advised members that a topic raised at the FGM regarding the problem with packrats in the shelters is being worked on by Executive.

4. Standing Agenda Items

a. Treasurer's Report (Jim Guido)

i. Recognition of John Pinckney

As John has retired from the position of Treasurer, Jim expressed the Club's sincere appreciation for the many years of service that John has provided to the Club and for the budget reporting processes he put into place. Jim presented John with a small gift on behalf of the Executive and all of the members.

ii. Budget Reports

Handouts of the 2019/2020 Revenue and Expense Statements and the Proposed 2020/2021 Budget were provided to members and Jim provided an overview of the documents. The 2019/2020 fiscal year ended with a deficit of approx. \$11K, mainly resulting from the impromptu re-start of the youth skier program, associated wages, some 'catch-up' on payroll loading expenses, satellite phone costs, and higher than expected Loppet costs. The Club finished the year with approximately \$17K in bank account balances. The 2020/2021 budget is projecting revenues of approx. \$61K and expenses of \$56K, with a modest net revenue of \$1.3K after a \$4K contribution to the Capital fund.

Motion to approve the Treasurer's Report by: Conrad Brattebo, Seconded by: Chris Sykes.

Motion Approved

Andrea Ryman suggested there could be potential funding sources the Club may be eligible for (e.g., related to COVID-19 & support for organizations).

Action: **Jim Guido** to contact Andrea Ryman for suggestions of potential funding sources the Club may be eligible for.

iii. **Day-Use Fee Discount for Black Jack Club Members**

Jim provided background regarding Black Jack Ski Club's decision to end its reciprocal discounts on day-use fees with our Club and with Nelson Nordic. Discussion took place on potential pros and cons of the Club discontinuing its discount to Black Jack members.

Motion by Kathy Sykes: The Castlegar Nordic ski club discontinue day-use fee discounts for members of the Black Jack Ski Club unless, and until, a new reciprocal agreement is negotiated.

Seconded by: Al Sheppard and Jon Underwood. **Motion Approved**

b. **Registrar's Report** (Greg Richards)

The number of members registered to date is 440. Last year we were at about 260 at this time of the year, so we may be on track to exceed last year's membership numbers. Higher early numbers may be partly due to the earlier (Oct. 31st) deadline for early bird rates this year. Discussion on the very high demand for outdoor equipment this year due to COVID.

c. **Fee Collections & Cabin Wardens** (Kathy Sykes)

Kathy provided an overview of last year's experience, which was very successful. Family groups adopted all the cabins as cabin wardens. For this year, we still need cabin wardens for the Viking Centre and the Ben Shaw shelter. For fee collections, as we did last year, individuals who volunteer 4 or more times will earn a free individual membership for the following year. Kathy will be calling individuals from last year and from the volunteer database. Measures put in place as part of the Club's COVID-19 Safety Plan were reviewed.

d. **Trails and Infrastructure** (Dave Fitchett)

Dave updated the membership on works that were completed this summer/fall. Rock hauling and excavator work was done to the south side of the mid-loop bridge to armour an overflow channel of the creek and reduce the trail grade onto the bridge. Excavator work was also completed on a wet section of Booty's Trail near the Ben Shaw shelter and drainage work was done on Pine Trail. While in the area, the excavator was used to push over several snags. Widening work was done at the Rossland-Paulson/Huckleberry junction and the Mid Loop / Booty's Junction. Dave provided an overview of logging completed this summer by BC Timber Sales and Atco Wood Products. The Club was able to benefit from this activity in the way of trail upgrades and brushing. Finally, the Club was able to get assistance with tree removal and stocking firewood from BC Wildfire Service.

e. **Equipment & Trail-Grooming** (Anna Boland & Winston Fayant)

The roller/packer has recently been repaired. Equipment is all functioning. The Ginzus could probably benefit from some painting next year. All equipment is on site and with the coming snowfall some packing / grooming will likely start this weekend (Nov. 14th). Norm Ouellet and Chris Anderson will be working with Anna to start. Winston advised that brush saws could use some maintenance and that the Club should consider acquiring another smaller sea can for gas storage at some point.

f. **Youth Skier Development Program** (Bronwen Lewis)

Bronwen gave an update on efforts to get the program running for the season - leaflets have been circulated and she is contacting schools, but there has been concern expressed about kids travelling on buses. The program potentially has 5 coaches to draw from and is applying for CBT funds for 3 people to take coach training. Another grant has been submitted to acquire some commercial outdoor pop-up shelters. 4 of the 6 program levels will be offered this year, as well as a 3-day skate ski camp. COVID-19 safety measures will be in place this year related to distancing, gear storage, having kids come with clothes and boots already on, etc.).

g. **Loppet** (Winston Fayant)

As previously communicated on the website and fall newsletter, the Loppet will not be taking place this year as it was considered unmanageable with COVID-19 requirements.

5. New Business

a. **Nomination and Election of Club Executive Table Officers & Directors** (Al Skakun)

Al reviewed the rules for nominations and election of Executive members as laid out in the Club's bylaws. In addition to the Executive members standing for re-election, nominations were called for each Table Officer and Director position, with the following results:

President: **Winston Fayant** was elected by acclamation.

Vice President: **Kathy Sykes** was elected by acclamation, following nomination by Jon Underwood, seconded by Al Skakun.

Treasurer: **Jim Guido** was elected by acclamation.

Registrar: **Greg Richards** was elected by acclamation.

Secretary: **Al Skakun** was elected by acclamation.

Directors: **Dave Fitchett** was elected by acclamation.

Edith Falkenberg was elected by acclamation.

Jonathon Underwood was elected by acclamation.

Carol Andrews was elected by acclamation, following nomination by Bronwen Lewis, seconded by Kathy Sykes.

Following the elections, a question was raised regarding whether a Club employee could also serve as a director as the constitution stipulates that directors may not be remunerated.

Action: **Executive** will determine whether an employee of the Club can also serve as a Director.

b. **Amendment to Constitution & Bylaws** – Review & Motion to Approve (Jim Guido)

Jim reviewed the proposed changes to the Constitution & Bylaws, as presented to the membership with the meeting minutes and shown in the attachment to these minutes, amending Bylaws Article IV and Article IX.

Motion to approve the proposed amendment to the Club Constitution & Bylaws by: Jim Guido, Seconded by: Al Sheppard. **Motion Approved**

c. **Destination Castlegar Opportunities** (Andrea Ryman)

Andrea gave an overview of the role of Destination Castlegar in promoting destination tourism to Castlegar through facilitating partnerships between local hotels, businesses, organizations, and community events to create destination experiences and bring visitors to the Castlegar area. The Club's Nordic skiing experience could be one of those attractions and Destination Castlegar could assist with Club promotion and partnering to help raise our profile and increase the number of day-use visitors. Andrea also mentioned assistance with identifying grant sources and that the Club could optimize its Google presence / profile. Her presentation was very favorably received, and Executive indicated a strong interest in pursuing whatever opportunities and partnerships are possible on behalf of the Club.

d. **Topics from the Floor** - Questions and Answers (Winston Fayant)

No new topics or questions arose from the floor.

6. **Door Prize Draw** for 1 free 2020/2021 Membership (Al Skakun)

The winner of a free Adult membership was Carol Andrews.

7. **Motion to Adjourn:** Approved - Meeting adjourned at approx. 9:20 P.M.

Agenda Item 5 b. - Amendment to Constitution & Bylaws

Proposed Changes Approved by the Membership:

ARTICLE IV – EXECUTIVE

Section 1 The Executive of the Club shall be as follows:

Table Officers:

- a) President
- b) Vice-President
- c) Secretary
- d) Treasurer
- e) Registrar
- f) Immediate Past President

Directors:

- g) Up to ~~four (4)~~ **ten (10)** Members-at-Large

Section 3 It shall be the duty of the Executive to:

- g) Recommend a membership fee structure to the AGM or a Regular General Meeting for the coming year.

ARTICLE IX –MEETINGS (Regular, AGM, Executive)

Regular Meetings and/or AGM:

Section 7 A SPECIAL RESOLUTION will normally be preceded by three(3) weeks notice to the membership by mail (and the local media) of such Resolution and must be decided by a ~~seventy five percent (75%)~~ **sixty-six percent (66%)** majority vote of those members present at the Regular Meeting or the Annual General Meeting.

Section 11 Notwithstanding the provisions of this article, the Executive may, subject to the approval of ~~seventy five percent (75%)~~ **sixty-six percent (66%)** of those members present at a meeting, conduct a mail ballot of all members to determine a specific question.

Executive Meetings:

Section 4 A quorum at a duly constituted Executive meeting shall consist of at least ~~six (6)~~ **five (5)** Executive members one of which must be a Table Officer (described in Article IV, Section 1).